



Process For Use of Discretionary Funds

Process:

- Committee discusses merit of non-budgeted expense
- Project Proposal Screening Template process is applied
- Recommendation is made by the committee
- Recommendation is sent to Treasurer and Finance committee
- Recommendation made by Treasurer and Finance committee
- Recommendation sent to Executive Committee for action

Process should be turned around in less than one month.

Proposed and Approved by the Finance Committee: February 15, 2005