



## **PassPort Program Policy**

### **Background:**

The PassPort program is a joint effort between the Wisconsin Family Medicine Residency programs and the Wisconsin Academy of Family Physicians. The purpose of the program is to encourage fourth year medical students to visit multiple Wisconsin residency programs by providing travel reimbursement when four or more programs are visited. A reimbursement schedule based on the total number of programs visited for in state and out of state applicants is published each year.

### **Funding:**

100% percent of the PassPort program is funded through individual residency programs. The Academy donates the staff time to administer the program. The residency programs also equally share the cost of publishing and mailing the “Consider Wisconsin” publication sent to all fourth year students annually.

### **Process:**

Each residency program is billed \$3,000 initially and is subsequently billed an additional \$3,000 when the account balance falls below \$1,000. The WAFP office maintains a spreadsheet detailing the reimbursement amounts, residency program allocation and balances. Residency programs are sent summary copies of the spreadsheet quarterly.

Adopted: January 2001  
Amended September 2008